

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, September 17, 2014
The Utility Board met at the Utilities Business Office at 5 p.m.

Michael Singleton called the meeting to order.

Roll Call was taken.

Board Members Present:

Michael Singleton
Tim Sheehan
Phil Starkey
Brian Bess
Greg Coffin

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Geoff Wesling	Utilities Attorney

Phil Starkey motioned to approve the minutes from the August 20, 2014 meeting. Greg Coffin seconded the motion. The motion carried.

Les Day reviewed the Utility report for the month of August.

The Water Operating report did not show N.P.D.E.S. violations for the month. There were 26.83 million gallons of water pumped, with 25.47 million gallons of water treated. Water plant personnel responded to 17 service calls for billings and customer requests. There were 27 customer requests to check for leaks. There were 15 line locates. There were 48 connects and 44 disconnects for the month, with the total customers being 2,759.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 30.89 million gallons of wastewater treated, for the month. It was reported that there was a total of 6.78 inches of precipitation, for the month.

There were 4 sewer complaints checked. There were 2,000 feet of sewer mains cleaned from sewer complaints. 5,200 gallons of septic sludge was accepted for the month of August. There was no dye tests ran.

Les Day told everyone that the report for televising and jetting the sewer mains will be an on-going report every month. Also, Les said that the valve exercising and road valves will be added to the GPS system in October.

Gina Jenkins asked the Board if they had looked over the aged trial balance report that she gave everyone at the August meeting. She would like for these old accounts to be taken off of the Billing system and kept on the Excel spreadsheet. All of the board members had looked over the list. Brian Bess motioned to remove the old accounts. Phil Starkey seconded the motion. The motion carried.

Butch Singleton told everyone that the City Council needs the 2015 Water & Wastewater budgets to be completed soon.

Butch told everyone that Les Day had sent the Utilities' Standard Operating Procedures to Alliance of Rural Water to review. The S.O.P.s that Les had written are okay.

Geoff Wesling told everyone about the September 2, 2014 hearing concerning Steve Mohler, on South Baker Street, not being hooked into city water and sewer. Judge Northam ordered Mr. Mohler to have his hook up completed within one month or he will go to jail for 90 days. Another hearing is scheduled for October 14, 2014 to see if Mr. Mohler has complied. Geoff talked to the board about possibly permanently plugging Mr. Mohler's well if he does not comply.

The Board asked Geoff Wesling if he had any new information concerning the \$6,700.00 owed to City Utilities from Steve Schofner. Geoff had no new information.

Les Day updated everyone on the on-going projects. He said that the 16th Street project is complete and that a ribbon cutting ceremony is tentatively scheduled for the first week of October. The Highway 52 project is almost completed and hopefully will be opened back up the first week of October. Then Les said that the sanitary lines have been completed at the Industrial Park and they will be installing the water lines soon. Also, the CSO Wastewater treatment plant project is still behind but is progressing.

The board members would like to visit the Wastewater plant to check the progress so it was agreed that the October 15th board meeting will be held at the Wastewater plant.

Les Day said that he had payment request #6 for PAE & Associates in the amount of \$136,897.00. He told everyone that Bryce Gast from Donohue & Associates had reviewed and signed the payment request for the work being done at the CSO Treatment plant. Greg Coffin motioned to approve the payment. Tim Sheehan seconded the motion. The motion carried.

Butch Singleton checked the claims for August. Greg Coffin motioned to approve the claims. Tim Sheehan seconded the motion. The motion carried.

Butch Singleton discussed training and cross-training in the office and at both plants. He also would like for everyone to consider possibly having a Foreman or an Assistant Manager for both plants to oversee the work that needs to be done if Les Day is not available.

Phil Starkey motioned to adjourn. Tim Sheehan seconded the motion. The motion carried.

The next regularly scheduled meeting will be October 15, 2014 at 5 p.m. at the Wastewater Plant.

There being no further business, the meeting was adjourned.